

Information and Instructions for Obtaining A Permanent California ID Number

Information Regarding California ID Numbers

The State of California's Department of Toxic Substances Control (DTSC) issues permanent California ID numbers to generators, transporters and disposal facilities for the purpose of tracking hazardous waste. The ID number enables regulators to track the waste from its origin to final disposal ("cradle to grave"). California ID numbers are site-specific and owner-specific. All businesses regulated by hazardous waste law in California are required to have either a federal or State ID number. Only businesses that generate "silver-only" waste are exempt from having an ID number.

If your business generates federal waste that is not regulated (non-RCRA regulated) or California-only hazardous waste, use this form to apply for a California ID number. Do not use this form to apply for a federal (RCRA) ID number. The form will be returned to you. You may obtain detailed information about ID numbers and legal citations (California Code of Regulations and Health and Safety Code) by going to DTSC's website at www.dtsc.ca.gov. You can access the EPA Identification Number Fact Sheet by going to Publications and Forms on DTSC's website.

This form (DTSC 1358) is used for obtaining, inactivating, or reactivating a permanent California ID number. Do not use this form to apply for a temporary California ID number. A permanent California ID number is required if you:

- (1) generate less than 100 kg per month of a federally regulated hazardous waste and/or
- (2) any amount of a California-only (non-federal) regulated hazardous waste. You are considered a large quantity generator if you generate 1,000 kg or more per month of a California-only regulated waste. You are considered a small quantity generator if you generate less than 1,000 kg per month.

Examples of state waste are petroleum products, asbestos, PCBs, antifreeze, and used oil.
Useful conversions: 100 kg is about 220 pounds which is about 27 gallons.

Information on existing ID numbers is available at www.hwts.dtsc.ca.gov. Click on Reports and then click on the report titled Search for a Company. Ten public reports are available for your use.

Instructions for Completing the California ID Number Application Form (DTSC 1358)

Item 1: Indicate if you are applying as a generator, a transporter, or both a generator and a transporter of hazardous waste.

Item 2. Indicate if your site is a large or small quantity generator.

Item 3. Indicate if you are inactivating or reactivating a previously issued ID number, if applicable. Enter the previously issued ID number.

Item 4: Enter the legal name of the site/facility.

Item 5: Enter the site location address, including county name. The location address must be a physical address. Post Office boxes or descriptive addresses are not acceptable as a site location.

Item 6: Provide site mailing address. The mailing address may be different than the location address.

Item 7: Enter site contact person's name, address, phone number, fax number and business email address. Free email addresses such as Hotmail, Yahoo or Juno will not be accepted as business email addresses. Select your preferred primary communication method, mail or email.

Item 8: Enter the name of the legal owner of the facility (company name if a corporation or owner's name if sole proprietorship). Enter the owner's address and phone number.

Item 9: Enter the 4-digit Standard Industrial Code (SIC). The SIC Code is a four-digit number that best describes your company's primary business activity. If your company's SIC Code is unknown, go to the Internet at: www.osha.gov/oshstats/sicser.html to search for the Code.

This application will be returned to you if you do not provide all of the requested information or if the information is illegible. This will delay the issuance of your ID number. If DTSC has questions concerning this form we will contact the site contact person shown on the application.

If you are requesting a new permanent California ID number, DTSC will issue your ID number and send a Confirmation Notice by mail or email depending on your primary communication choice.

If you are requesting to reactivate your California ID number, your request will be processed in approximately 2 to 4 weeks. You can check on the status of your reactivation by going to the Internet at: www.hwts.dtsc.ca.gov under Reports. Search on your ID number and the report will show if your ID number is active or inactive.

If you are requesting to inactivate your California ID number, it will be inactivated as of the date your request was received in our office. You can check on the status of your inactivation by going to the Internet at: www.hwts.dtsc.ca.gov under Reports. Search on your ID number and the report will show if your ID number is active or inactive.

If you have questions, please contact DTSC's Telephone Information Center at (800) 618-6942 if calling from inside California or (916) 255-1136 if calling from outside California.

Please make a copy of your application for your records. You may:

Mail your application to:
Dept. of Toxic Substances Control
CC1-GISS
P.O. Box 806
Sacramento, CA 95812-0806

Email your application to:
ldnumber@dtsc.ca.gov

Fax your application to:
916-255-4703

California Hazardous Waste Permanent ID Number Application

Please review the instructions carefully and complete all items on the application.

1. Application for a permanent California ID number as a: Generator Transporter Both

2. This site is a: Large Quantity Generator Small Quantity Generator

3. Change in previously issued ID number:
 Inactivate Reactivate ID Number: _____

4. Site/Facility Name: _____

5. Site Location: _____
Street
_____ City State Zip County

6. Mailing Address: _____
Street
_____ City State Zip

7. Site Contact Person: _____
First Name Last Name

Contact Person Address: _____
Street
_____ City State Zip

Contact Person Phone Number: (____) _____ Fax Number: (____) _____
Area Code Phone Number Area Code Fax Number

Contact Person Business Email Address: _____
Preferred Primary Communication: Mail Email

8. Legal Owner: _____
Name

Owner Address: _____
Street City State Zip

Owner Phone Number: (____) _____
Area Code Phone Number

9. Standard Industrial Classification (SIC) Code for the Site: _____ (4-Digit Number)