



HOW TO DOWNLOAD YOUR APPROVED PLANS

This guide will explain how you will download your approved documents if your permit is utilizing electronic document review. [Complete Electronic Document Review information can be found on our website.](#)

When your permit has been approved, you will receive an email from the County with instructions on what to do next. If your permit required you to submit plans or other documentation, you will need to download those approved documents.

Figure 1 shows the Attachment page when documents are ready for download. This permit only has one approved document (plans) but your permit may have a different type of approved document or may have multiple approved documents (plans, calculations, and/or supplemental information).

It is the applicant's responsibility to print their approved plans and have them at the job site prior to the first inspection.

When printing plans, it is important to respect the page size of the document. Plans are often drawn to scale and printing the document on the wrong size paper will cause the scale to be wrong.

If you are having a problem downloading your approved documents, please contact us at 661-862-8650 or Bid@kerncounty.com. Please note that documents that are not yet approved may not be available for download.

Home **Building** Code Compliance Planning

Create an Application Search Applications Schedule an Inspection

Record K201605787: Add to cart
Add to collection

Commercial New
Record Status: In Review

Record Info Payments Conditions 1

This record was locked by REQUIREMENT on 08/16/2016.
Condition: Traffic Impact Fee Severity: Required
Total Conditions: 1 (Required: 1) View Condition

Attachments

PROPER NAMING CONVENTION

For complete information about submittal requirements, please see the [Electronic Submittal Requirements](#). For more information about the Electronic Document Review process, please [visit our website](#).

All files must be flattened prior to uploading

There are only three types of files you should be uploading: [plans](#), [calculations](#), and [supplemental information](#).

Plans must include the word "Plans" as the first part of the file name. Any additional identifiers you choose to include are at your own discretion. Example file names include "Plans.pdf", "Plans 20117-05-18.pdf", "Plans1stSubmittal.pdf" or any other format of your choice.

Calculations must include the word "Calculation" or "Calc" as the first part of the file name.

Supplemental information (e.g. cut sheets, CalGreen forms, Landscaping forms, etc.) must begin with the word "Supplement" or "Supp".

Corrections, resubmittals, revisions, and similar uploads must be done in accordance with the guidelines on the [Electronic Document Review website](#). Please refer these guidelines before attempting to resubmit documents.

The maximum file size allowed is 195 MB.

Name	Description	Entity	Type	Size
/FeeEstimate_20170530_134618.pdf		Commercial New - K201605787	Job Card & Fee Estimates	3.21 KB
K201605787 Plans.pdf	Approved plans	Commercial New - K201605787	Plans	3.69 MB

Add Approved plans are downloadable and have the description "Approved plans." Other approved documents (e.g. approved calculations) will be shown similarly.

Figure 1. Attachments