

KERN COUNTY SURVEYOR'S OFFICE CHECK LIST FOR FINAL TRACT MAPS SUBMITTAL OF ORIGINAL FOR RECORDATION

GENERAL INSTRUCTIONS:

Please provide compliance with all items listed below. Submit a copy of this checklist with your initial check prints. Check off each item in the space provided (OK) or (N/A). If N/A (not applicable) is checked, provide justification or explanation. Failure to submit this checklist or address all items will result in the submittal being returned without review.

SUBMITTAL REQUIREMENTS:

		OK	NA	COMMENTS
1.	All statements signed and acknowledged in black opaque ink and Notary seal legible. A notary acknowledgment shall be deemed complete for recording without the official seal of the notary, so long as the name of the notary, the county of the notary's principal place of business, and the notary's commission expiration date are typed or printed below or immediately adjacent to the notary's signature in the acknowledgment.			
2.	Subdivision Guarantee <u>(less than 30 days old) when submitting original for recordation. Prior to submittal, check the guarantee to ensure its correctness and to verify that there are no new changes to be addressed.</u> Guarantee Value - \$5,000.00			
3.	<u>All fees to be paid before final map submittal.</u> Park Fees, PDA, PSA, etc.			
4.	<u>All bonding & insurance acquired before final map submittal.</u>			
5.	<u>All easements, required by conditions or improvement plans, approved by County Surveyor & ready for recordation before final map submittal.</u>			
6.	<u>All letters, required for condition satisfaction, from County agencies required for recordation & letters to the Board & the Recorder delivered to the County Surveyor before or concurrent with final map submittal.</u>			

Tract Maps will not be accepted for recordation until a final check is given.

All final Tract Maps, submitted for recordation, will be returned unchecked if all conditions have not been complied with prior to or concurrent with final Parcel Map submittal.

Engineer/Surveyor Certification:

The map accompanying this check list has been reviewed by me for completeness and consistency with the items listed in the above check list, and is in conformance with all requirements of the Professional Land Surveyors' Act, the Subdivision Map Act and County ordinances.

Date:

Signature:

LS or RCE No.